

# Memorandum

To: All staff using ALICE Software

From:

Date:

Subject: Launching Single-Sign On on \_\_\_\_\_(date)

On \_\_\_\_\_(date) we will be launching single sign-on authentication for ALICE and the way you log in to ALICE will change. Review the screenshots below to familiarize yourself with the new login process.

Use \_\_\_\_\_(group) as the Group Name. An EID will be provided to you.

## Steps for Logging In with Single Sign-On (SSO)

